

# BRIARWOOD PROPERTY OWNERS ASSOCIATION

## EVENT AUTHORIZATION FORM

EVENT DATE: \_\_\_\_\_

EVENT TIME: \_\_\_\_\_

NUMBER OF PEOPLE: \_\_\_\_\_

TYPE OF EVENT: \_\_\_\_\_

OWNER'S NAME(S): \_\_\_\_\_

OWNER'S BRIARWOOD ADDRESS: \_\_\_\_\_

OWNER'S PHONE NUMBER(S): \_\_\_\_\_

By signature below, I hereby agree to be responsible for any and all damages caused to the Briarwood Property Owner's Association's (BPOA) recreation facility and clubhouse for the time and date listed herein. I also agree to leave the facility neat and clean. Included with this application is a \$100.00 deposit (check or money order only) which will be returned to me if no cleaning or repairs are required. Failure to pay any or all monies due for damages or cleaning, in the sole discretion of the Board or its agent; will result in late charges, collection fees and any and all other remedies available to the Board as outlined in Briarwood Property Owner's Association's documents.

**CLUBHOUSE HOURS: 8:00 A.M. – 10:00 P.M.**

**Keys to the clubhouse can be obtained through the BPOA. You may pick up a key from the BPOA's office located at 950 Tivoli Ct, within the Briarwood community, on the business day prior to your scheduled event – you must also deliver the key to the BPOA's on the following business day.**

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Reservation Confirmed By: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit completed form and check to:**

**Briarwood Property Owner's Association  
335 Skelly Road  
Naples, Florida 34104  
Phone: (239) 450-0908 Fax: (239) 435-0258**